



FOR OFFICE USE:		
WORK ORDER:	_____	S/O _____
STAKER:	_____	MR: _____ CLERK: _____

2024 MOUNTAIN PARKS ELECTRIC, INC. SUBDIVISION APPLICATION

THIS APPLICATION IS FOR INFRASTRUCTURE ONLY (no metered services)

CONTACT INFORMATION

CONTACT PERSON FOR THIS PROJECT: _____

EMAIL ADDRESS: _____ PHONE: _____

*Please enter "N/A" where not applicable

PROPERTY OWNER:

Name(s): _____

Mailing Address: _____ City: _____ Zip _____

Email Address: _____ Phone: _____

BILLING INFORMATION:

Mailing Address: _____ City: _____ Zip _____

Email Address: _____

Cell: _____ Business: _____

DEVELOPER INFORMATION:

Name: _____ Representative: _____

Email Address: _____ Phone: _____

ELECTRICAL CONSULTANT:

Name: _____ Representative: _____

Email Address: _____ Phone: _____

ENGINEERING DEPOSIT

Engineering Deposit - \$1,500.00 plus \$50.00 per unit non-refundable engineering deposit. *THE ENGINEERING DEPOSIT IS GOOD FOR ONE YEAR FROM THE DATE OF THE RECEIPT.*

ONLINE payment: Email address for payment instructions: _____

Please submit load sheets to: Loadsheets@mpei.com

OR

MAIL TO: MPEI, Attn: Engineering, PO Box 170, Granby, CO 80446
(or drop off at the Granby office located at 321 E. Agate Ave. or Walden office located at 600 3rd St.)

SUBDIVISION INFORMATION

Project Name: _____

Subdivision: _____

Town: _____ Within town limits: Yes No

SUBDIVISION FINAL PLAT IS RECORDED: Yes No

Size of Development (acres): _____

Indicate the Types of Proposed Buildings:

Is this subdivision planned to be all electric: Yes No

Number of Single-Family Lots: _____

- How many Developer Designed Homes: _____ Garages: Yes or No Amps: _____
- How many Custom Homes: _____ Average size of lots: _____

Number of Multi-Family Units (*circle all that apply*): Townhomes Condos Other

- How many Townhomes: _____ Units per Townhome: _____ Average Sq. Ft.: _____
 - How many Garages: _____ Amps: _____
- How many Condos/Apartments: _____ Units per Building: _____ Average Sq. Ft.: _____
 - How many Garages: _____ Amps: _____

- _____

EXPLAIN YOUR SUBDIVISION AND ATTACH SKETCH

IS THE SUBDIVISION TO BE BUILT IN PHASES (If yes, please explain each phase and attach sketch)

TRANSFORMERS

If your project meets MPEI requirements, do you want transformers set when primary electric service is installed?

Yes OR No

(If yes, transformers will be installed with the primary line but will not be energized until all primary facilities for the agreed upon contract are installed and connections are complete.)

REQUIREMENTS TO PROCESS APPLICATION

- A complete and signed application.
- A CAD drawing that meets MPEI’s “Required Features and Layers for CAD Files” – please refer to the Electric Service Construction Standards.
- A \$1,500.00 plus \$50.00 per unit non-refundable engineering deposit is required. *THE ENGINEERING DEPOSIT IS GOOD FOR ONE YEAR FROM THE DATE OF THE RECEIPT.*

All subdivision field staking will be the responsibility of the developer and will meet MPEI requirements as specified in our Electric Service Construction Standards (ESCS)

OWNER NAME (Printed): _____

OWNER SIGNATURE: _____ DATE: _____



Owner's Responsibility Acknowledgement Form

Thank you for the completion of your load sheet for service at MPEI. Please be aware of the requirements below to keep your job on track. A site visit will be scheduled and an engineering estimate for your application will be provided to you. This is an **estimate** for the services rendered and will be reconciled with actual costs once the job is complete. Your total cost may increase or decrease depending on the actual cost of the job. To help with the process, the following list are items that are required prior to MPEI installing facilities.

Please **INITIAL EACH OF THE FOLLOWING**, to acknowledge your understanding and responsibilities to keep your job on track:

- _____ Full payment of the estimated construction costs according to the contract.
- _____ If you are metering on building, you must have the building staked or a foundation constructed with the meter's location clearly marked before MPEI will design your project. Any changes must be communicated prior to payment to incorporate the requested changes into the estimate. MPEI requires a state inspection prior to MPEI scheduling facility installation.
- _____ If easements are required from adjacent property owners MPEI will prepare any easement documents and inform the applicant of required landowner easements, you are responsible to obtain signatures from property owners for all required easements using MPEI documents. All easements must be obtained prior to contract execution.
- _____ If you are constructing roads where facilities are located, you must have your road to grade within 6 inches prior to any facilities being installed.
- _____ If you would like a copy of our Electric Service Construction Standards, the standards can be requested by emailing loadsheets@mpei.com or by calling (970) 887-3378 ext. 721.

Dates to keep in mind:

- For a service to be completed in the current construction season, your load sheet for service shall be received no later than **August 15**.
- All underground contracts paid before **October 1** should be expected to be completed that construction season. Any contracts paid after October 1st may be subject to additional charges or delays. If the member wishes to continue with the contract after October 1, there is no guarantee the weather will allow for construction of the underground infrastructure within the current building season. There are certain weather mitigation provisions that can be discussed to possibly continue the project at additional expense to the member.

If you have any other questions, please do not hesitate to reach out.

Owner must sign and date this letter indicating you have read and agree to the terms stated above.

Name (printed)

Name (Signature)

Thank you,

Engineering

Date