



2026 SUBDIVISION LOAD SHEET INFRASTRUCTURE ONLY (NO METERED SERVICES)

Office Use:		
Name:		
WORK ORDER	S/O	
SITE VISIT	MR	
PVID	TAX	DIS: Clerk

REQUIREMENTS TO PROCESS

Subdivision Final Plat Recorded? Yes No

Is this subdivision planned to be all electric? Yes No

- A CAD drawing that meets MPEI's "Required Features and Layers for CAD File" – please refer to the Electric Service Construction Standards (ESCS) on our homepage under "New Construction" or at www.mpei.com/new-construction.

CONTACT INFORMATION

CONTACT PERSON FOR THIS PROJECT: _____

EMAIL ADDRESS: _____ PHONE: _____

*Please enter "N/A" where not applicable

PROPERTY OWNER:

Names: _____

Mailing Address: _____ City: _____ Zip: _____

Email Address: _____ Phone: _____

BILLING INFORMATION:

Mailing Address: _____ City: _____ Zip: _____

Email Address: _____

Cell: _____ Business: _____

DEVELOPER INFORMATION:

Name: _____ Representative: _____

Email Address: _____ Phone: _____

ELECTRICAL CONSULTANT:

Name: _____ Representative: _____

Email Address: _____ Phone: _____

SUBDIVISION INFORMATION

Legal Description: _____

Subdivision Name: _____

Address: _____

Town: _____ Zip Code: _____ Within Town Limits: Yes No

Number of Single-Family Lots: _____ Amps: _____ per home

- Number of Developer Designed Homes? _____ Garages: Yes No
- Number of Custom Homes? _____ Average size of lots: _____

Type of Multi-Family Units: Townhomes: _____ Condos: _____

- Number of Townhomes: _____ Units per Townhome: _____ Number of Garages: _____
 - Amps per Townhome: _____ Average Sq. Ft.: _____
- Number of Condos: _____ Units per Condo: _____ Number of Garages: _____
 - Amps per Condo: _____ Average Sq. Ft.: _____

Please provide a description of your subdivision and attach as sketch for reference:

Will the subdivision be developed in phases? If so, please provide an overview of each phase and include a sketch or plan for reference:

TRANSFORMERS

If your project meets MPEI requirements, do you want transformers set when primary electric service is installed?

YES NO

- *If yes, transformers will be installed with the primary line but will not be energized until all primary facilities for the agreed upon contract are installed and connections are complete.*

ENGINEERING DEPOSIT

Engineering Deposit: You are applying for infrastructure only, which requires a \$1,500.00 engineering deposit + \$50 per unit. This deposit is valid for one year and is refundable, less any incurred costs, through the reconciliation process.

EMAIL Load Sheet to: LOADSHEETS@MPEI.COM. Upon receipt, a work order will be created. MPEI will email payment instructions to: _____

MAIL Load Sheet and Check to: MPEI, Attn: Engineering, PO Box 170, Granby, CO 80446 or drop off at the Granby office located at 321 W. Agate Ave. or Walden office located at 600 3rd St.

- **When you are ready to move forward with the service installation (including conduit, wiring, and meters), you will need to complete a permanent service load sheet that aligns with your job.**

PROPERTY OWNER SIGNATURE

OWNER NAME (Printed): _____

OWNER SIGNATURE: _____ DATE: _____



Owner's Responsibility Acknowledgement Form

Thank you for the completion of your load sheet for service at MPEI. Please be aware of the requirements below to keep your job on track. A site visit will be scheduled and an engineering estimate for your application will be provided to you. This is an **estimate** for the services rendered and will be reconciled with actual costs once the job is complete. Your total cost may increase or decrease depending on the actual cost of the job. To help with the process, the following list are items that are required prior to MPEI installing facilities.

Please **INITIAL EACH OF THE FOLLOWING**, to acknowledge you're understanding and responsibilities to keep your job on track:

- Full payment of the estimated construction costs according to the contract.
- If you are metering on building, you must have the building foundation constructed with the meter's location clearly marked before MPEI will design your project. Any changes must be communicated prior to payment to incorporate the requested changes into the estimate. MPEI requires a state inspection prior to MPEI scheduling facility installation.
- If easements are required from adjacent property owners MPEI will prepare any easement documents and inform the applicant of required landowner easements, you are responsible to obtain signatures from property owners for all required easements using MPEI documents. All easements must be obtained prior to contract execution.
- If you are constructing roads where facilities are located, you must have your road to grade within six inches prior to any facilities being installed.
- If you would like a copy of our Electric Service Construction Standards, please visit our website at: www.mpei.com and click on "New Construction" on the home page.

DATES TO KEEP IN MIND:

Fall excavations are weather permitting: To allow sufficient time for construction, all outstanding contracts, invoices, and required paperwork must be received by **October 15, 2026**. Failure to meet this deadline may result in additional costs or a delay until spring **2027**.

For projects involving road cuts, all payments and paperwork must be received by **September 15, 2026**, to ensure timely construction. Otherwise, the project may be postponed until spring **2027**.

If you have any questions, feel free to call us at (970)887-3378 ext. 721.

The owner must sign and date this form to confirm that you have read and agreed to the terms stated above.

Owner Name (printed)

Owner Name (Signature)

Date

Thank you.